



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

Position Title:	Child Care Attendant
Payroll/Personnel Type:	10 Month
Job #:	2002
Reports to:	Principal
Shift Length:	8 Hour Day
Union Eligibility:	Not Eligible

Position Summary:

Perform in an instructional capacity in nexus with school professionals to link IEP goals objective to the general education curriculum for students with disability.

Essential Functions:

- Assist students with a variety of disabilities with personal needs and reinforcement of concepts taught in class in a variety of school and community needs and environments
- Monitor student's behavior
- Report concerns to the teacher
- Create baseline data; assist in implementing behavior management plans and report observations
- Assist and train students in utilizing a variety of adaptive equipment, (wheelchairs, walkers, support bars, liberators, computers) in the school environment
- Assist students with the IEP goals/objectives on an individual or small group basis as assigned by special educators
- Monitor student interactions, intervene and instruct as needed and report or collect data as instructed
- Assist designated students with health care concerns and personal care needs
- Report concerns to the school nurse or teachers or administrator
- Check student book bags and notebooks and assist the teacher in correcting homework or daily assignments
- Ensure students have no suspicious injuries
- Document and report any concerns
- Restrain aggressive/injurious student behavior and utilize ethical restraint methods to ensure student/staff safety
- Assist and train disabled students to gain competencies in mobility, (using walkers and wheelchairs safely); self-care (feeding, toileting and hygiene, and peer interactions, [manners conflict resolution])
- Assist with the supervisor of students, throughout the school day in school and community environment
- During Map testing, assist disabled students who speak or use sign language the answers Assist OT/PT during sessions with students who require additional assistance
- Performs other duties as assigned

Knowledge, Skills, and Abilities:

- Knowledge, skills, and abilities necessary to complete essential functions

Experience:

- A minimum of one year of work-related experience



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

Education:

- High School Diploma or Equivalent (required)
- Bachelor's Degree (preferred)

Physical Requirements:

- Must be physically able to operate a motor vehicle
- Must be able to exert up to 10 pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light work usually requires walking or standing to a significant degree

Working Conditions and Environment:

- Work is routinely performed in a typical interior/office environment
- Very limited or no exposure to physical risk

Disclaimer:

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Review/Approvals:

Date

Immediate Supervisor

Date

Human Resources

Date

In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.



Board of Education of the City of St. Louis
CAREER OPPORTUNITY
